

**EARLY CHILDHOOD CENTER AT BETH HILLEL
CONGREGATION BNAI EMUNAH**

847.256.4507

2010-2011 (September 1-June 3)



Early Childhood Centers

BOARD OF JEWISH EDUCATION
OF METROPOLITAN CHICAGO

3220 Big Tree Lane
Wilmette, IL 60091

Please print clearly; the information provided will be used for CLASS LISTS.

Child's Name _____ **Boy/Girl** _____ **Birthdate** _____

1st Parent Name _____ **2nd Parent Name** _____ **Child's Hebrew Name** _____

Address _____ **Town** _____ **Zip** _____

1st Phone (h) _____ **(w)** _____ **Cell** _____ **Email** _____

2nd Phone (h) _____ **(w)** _____ **Cell** _____ **Email** _____

CLASS SELECTIONS AND TUITION SCHEDULES (Tuition Deposit of \$250)

Programs (Parent Toddler classes are listed on the back of this application)	Time	Tuition
<input type="radio"/> MY OWN STEPS: T/TH Beginning with parent, Dec. 1 without parent	10:30-12:00	\$1475
<input type="radio"/> MORE STEPS: 2 days/wk —T/Th	9:30-12:00	\$1995
<input type="radio"/> 3 YEAR OLDS: 3 days/wk — M/W/F	9:00-12:00	\$2995
<input type="radio"/> 4 YEAR OLDS: 5 days/wk — M/T/W/Th/F	9:00-12:00	\$3995
<input type="radio"/> 4 YEAR OLDS: 5 days/wk — M/T/W/Th/F	12:30-3:30	\$3995

TUITION DEPOSIT

A tuition deposit of \$250 (**check, Visa, or Mastercard**), must accompany all applications. This check/charge is processed only when your child is accepted and placed in a program and will be deducted from the total tuition for year 2010-2011 as listed above. **There will be no refund or return of this deposit once your child has been accepted and placed in a program.**

My **check** for \$250 is attached to my application. Please **charge** my Visa or Mastercard as indicated below upon acceptance and placement of my child.

TUITION PAYMENT

By applying for the Board of Jewish Education (BJE) Early Childhood Center (ECC) program, I/We agree as follows:

- 1) The BJE makes financial commitments to our staff and teachers based on the number of registrations received for our program. Accordingly:
 - a) There will be no refund or return of your tuition deposit once your child has been accepted and placed in a program.
 - b) If you withdraw your child from our program after your child has been accepted and placed in a program, but before the first scheduled day of class, you will not be entitled to a refund or return of your tuition deposit or any tuition payment or payments which has/have already been processed pursuant to your agreed tuition payment plan. However, you will not be responsible for payment of the remainder of the tuition amount.
 - c.) If you withdraw your child from our program after the first scheduled day of class, you will be responsible for payment of the full tuition amount.
- 2) You will not be entitled to any refund or return of tuition for days your child is absent from our program or for days on which classes are canceled due to inclement weather or other emergency.
- 3) If the number of children enrolled in your selected program does not meet the BJE-ECC'S minimum required participants, the BJE shall be entitled to cancel said program. If your program is canceled due to lack of enrollment, you will be entitled to a full refund of your tuition deposit and any tuition payments which have already been processed.
- 4) In the event that you do not make all scheduled deposit and tuition payments when due, the BJE reserves the right to discontinue your child's participation in the ECC.
- 5) By signing this Application & Tuition Payment Contract, and in consideration for the BJE accepting your child into an ECC program, you are promising to pay the tuition as listed above in the Class Selections and Tuition Schedules for your child's program pursuant to the Payment Plan agreed to by you below. If the payments are not made on the date(s) due and you fail to make alternate payment arrangements acceptable to the BJE, it may become necessary for the BJE to place your account for collection. You will then be responsible for payment of the unpaid tuition balance and all costs of collection, including but not limited to attorney's fees and court costs. Although the BJE makes every effort to ensure that we process credit card payments in a timely manner, payment of tuition remains your responsibility. Please verify with your credit card company that your tuition payments have been billed as scheduled. You must notify the BJE of any change to your designated credit card, including a change in type of card, account number or expiration date.

PAYMENT PLANS

- 6) I/We agree to pay the BJE for tuition as follows:
 - One** payment by **check** dated April 1, 2010.
 - One** payment on my **Visa or Master Card** on April 1, 2010.
 - Four** equal payments on my **Visa or Master Card** on 4/1/10, 6/1/10, 8/1/10 and 10/1/10, to be billed directly by the BJE. I will be charged an additional \$8.00 administration fee per payment.
 - Nine** equal payments, one a month, on my **Visa or Master Card**** on 4/1/10, 5/1/10, 6/1/10, 7/1/10, 8/1/10, 9/1/10, 10/1/10, 11/1/10, and 12/1/10, to be billed directly by the BJE. I will be charged an additional \$8.00 administration fee per payment.
- 7) If you have agreed to make your tuition payments by CREDIT CARD, please include the following information:

TYPE OF CHARGE (PLEASE CHECK ONE): Visa MasterCard CHARGE CARD # _____ EXP. DATE _____

NAME ON CARD _____ Signature on card _____

8) This document is a legal contract between you and the BJE. By signing it, you are certifying that you have read, understand and agree to its terms and conditions. If you do not understand anything in this contract, please ask for an explanation or clarification before you sign. The BJE will provide you with a copy of this Application and Tuition Payment Contract 2010-2011 after your child has been accepted and placed in a BJE-ECC program.

1st Parent's Signature _____ 2nd Parent's Signature _____ Date _____

OFFICE USE: Check Number _____ Amount _____ Dated _____
Received by _____ Received on _____

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CONGREGATION B'NAI EMUNAH**

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PARENT/TODDLER APPLICATION FORM
2010-2011 (September 1-June 3)



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BOARD OF JEWISH EDUCATION
OF METROPOLITAN CHICAGO

3220 Big Tree Lane
Wilmette, IL 60091

Please print clearly; the information provided will be used for CLASS LISTS.

Child's Name _____ Boy/Girl _____ Birthdate _____
 1st Parent Name _____ 2nd Parent Name _____ Child's Hebrew Name _____
 Address _____ Town _____ Zip _____
 1st Phone (h) _____ (w) _____ Cell _____ Email _____
 2nd Phone (h) _____ (w) _____ Cell _____ Email _____

Mail or deliver to: BJE Early Childhood Center Administrative Office, 5304 RFD, Long Grove, IL 60047 OR
 BJE-ECC Beth Hillel Congregation B'nai Emunah, 3220 Big Tree Lane, Wilmette, IL 60091

PARENT TODDLER CLASS

This class offers the curious and eager toddler an opportunity to explore a multitude of media in a classroom specially designed and equipped for these age groups. Activities each week focus on a new concept or theme. A beginning circle time with songs, fingerplay and musical activities will set the pace for the class session before the children move out individually to experience the play media. The children, with the encouragement of their parent/caregiver will have the opportunity to develop problem solving and building techniques with different sized building blocks, engage in social dramatic play in our creative home corner area or develop cognitive skills using age appropriate manipulatives. The toddlers will also explore various art media each week. Class ends together, once again at the rug, with an upbeat rhythm and physical movement activity.

NEW STEPS PARENT TODDLER CLASS

Our BJE New Steps program is for children who will turn two between September 1, 2010 and March 31, 2011. This one day a week class is designed for the toddler and parent/caregiver to discover their world together in a Judaic environment.

CLASS SELECTION AND TUITION SCHEDULE

Program	Tuition
<input type="radio"/> NEW STEPS: Please inquire for day/time	\$495/yr

TUITION PAYMENT (Please indicate your preference of the **method** of tuition payment.)

- ONE payment of \$495, payment by **check, Visa or Master Card** at registration.
- TWO payments \$248 at registration and, \$247 plus a \$8 convenience fee on my **Visa or Master Card** on 8/15/10.

PLEASE NOTE; WE MAKE COMMITMENTS TO OUR STAFF BASED ON REGISTRATIONS RECEIVED AND THEREFORE:
THERE WILL BE NO REFUND OF TUITION PAYMENTS.

1st Parent's Signature _____ Date _____

2nd Parent's Signature _____ Date _____

If you have elected to pay by **credit card, please include the following information:

TYPE OF CHARGE (PLEASE CHECK ONE): Visa MasterCard CHARGE CARD # _____ EXP DATE _____

OFFICE USE: Check Number _____ Amount _____ Dated _____
 Received by _____ Received on _____